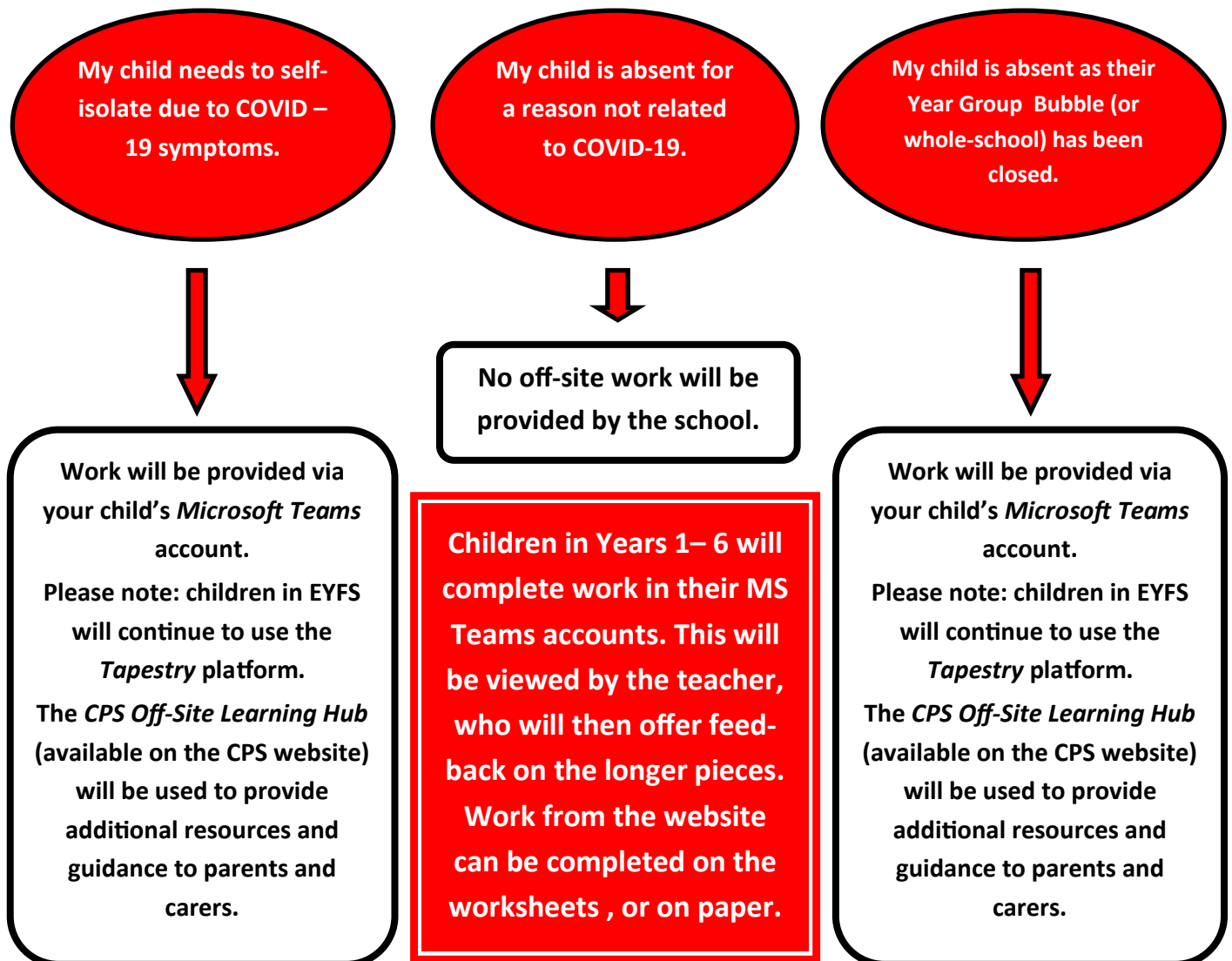




A Guide to Off-Site Learning at CPS



Guidance for Parents and Carers

- CPS expects pupils learning remotely to:
 - Undertake all the work set, to the best of their ability and in-line with the usual expectations of CPS.
 - Seek help if they need it, from teachers or TAs.
 - Inform teachers if they are not able to complete their work.
- CPS expects parents and carers with children learning remotely to:
 - Make the school aware if their child is sick or otherwise can't complete work.
 - Seek help from the school if they need it, including with any issues regarding technology.
 - Be respectful and polite when sharing any concerns or comments with CPS staff, including via email or through MS Teams.
 - Understand that teachers will only check emails from parents and carers between the hours of 09:00 and 15:00 Monday-Friday, and that any responses will be sent within 2 working days.
 - Supervise their child's internet use and online learning; making sure that they are aware of what their child has been asked to do and the websites they may need to access
 - Make sure that their child and other members of the household knows if a live video call is happening (eg. assemblies) which will always be with prior agreement and at a pre-arranged time. Children and household members will all need to wear suitable clothing, and the device will need to be in an appropriate area (eg. not in bedrooms and against a neutral background, if possible).
 - Understand that video calls will be recorded wherever possible to allow for review, should the need arise. By allowing their child to participate in the video call, parents and carers are giving consent for the recording.
 - Full details can be found in the *CPS Remote Learning Policy* (available on CPS website).