

COTTENHAM PRIMARY SCHOOL GOVERNING BODY
PUBLICATION OF GOVERNORS' DETAILS AND REGISTER OF INTERESTS 2022-23

CURRENT GOVERNORS

Full Name	Category of Governor	Appointing Body (in accordance with the Instrument of Government)	Date of Initial Appointment	Current Term of Office	Committees Governor Serves On	Positions of Responsibility	Relevant Business/Pecuniary Interests	Governance roles in any other educational establishments	Relationship between Governors and members of the school staff (including spouses, partners or relatives)
James Kilsby	Head Teacher	Ex-officio	16/04/2007	n/a	Standards, Finance, Personnel, Premises	-	None	Interim Executive Board member for The Spinney school	None
Barbara Duckworth	Co-opted	Governing Body	1/7/2011	1/4/19 – 31/3/2023		-	None	None	None
Elizabeth Craigen	Co-opted	Election	19/11/18	19/11/22 – 18/11/26	Personnel, Premises	Chair of Premises Committee; Vulnerable Children Link	None	None	None
Lynda Davies	Co-opted	Governing Body	17/05/2021	17/05/2021 – 16/04/2025	Standards	Child Protection & Safeguarding Link	None	None	None
Kate Redman	Co-opted	Governing Body	13/09/2021	13/09/2021 – 12/09/2025	Personnel, Premises	-	None	None	None
Sarah Robinson	Co-opted	Governing Body	28/3/18	3/10/22 – 2/10/26	Standards, Personnel	Vice-Chair of GB , Chair of Personnel Committee, Child Protection & Safeguarding Link	UEA & City University: sessional lecturer	None	None
Jess Scott	Co-opted	Governing Body	19/9/16	14/9/20 – 13/9/24	Standards, Finance, Personnel, Premises	-	None	None	None
Martina Turner	Co-opted	Governing Body	19/9/16	14/9/20 – 13/9/24	Finance, Personnel, Premises	-	None	None	None
Alexandra Addyman	Parent	Election	22/11/22	22/11/22 – 21/11/26			Atkins: Engineering consultant		
Martin Brammah	Parent	Election	22/11/22	22/11/22 – 21/11/26			Sweco UK		

Daniel Cook	Parent	Election	1/7/19	1/7/19 – 30/6/23	Personnel, Finance	Equalities Link	Rapleys LLP – surveying (Partner)	None	None
Nicholas Palmer	Parent	Election	22/11/22	22/11/22 – 21/11/26			Taylor Vinters LLP		
Lee Welham	Parent	Election	9/12/2015	9/12/2019 – 8/12/2023	Finance, Premises	Chair of Finance Committee	None	None	None
Fran Halls	Staff	Election	14/11/16	14/11/20 – 13/11/24	Premises	-	None	None	None
Simon Gibbons	LA	Governing Body	14/11/16	14/11/20 – 13/11/24	Standards, Finance	Chair of GB	None	None	None
VACANCY	Co-opted								

PREVIOUS GOVERNORS (SERVED AT ANY POINT OVER THE PAST 12 MONTHS)

Full Name	Category of Governor	Appointing Body (in accordance with the Instrument of Government)	Date of Initial Appointment	Date Stepped Down	Committees Governor Serves On	Positions of Responsibility	Relevant Business/Pecuniary Interests	Governance roles in any other educational establishments	Relationship between Governors and members of the school staff (including spouses, partners or relatives)
Alison Bigglestone	Parent	Election	27/11/19	27/11/19 – 26/11/23	Standards	Chair of Standards committee, Assessment Link	Active PTCA member @ CPS; Head of English/Director of Logistics at Chesterton Community College; Spouse is Director at Pogo Design (Industrial Design)		None
Louise Augarde	Co-opted	Governing Body	25/01/2021	25/1/2021 – 24/1/2025	Standards	Vulnerable Children Link	Works for Cambs County Council as PSHE teacher	None	None

POINT OF CONTACT FOR GOVERNING BODY

Name of Clerk	Beth Stevens
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Structure of the Governing Body

The school is a community school and it reconstituted in line with statutory guidelines on 1 December 2017.

On 24 January 2023 there are 15 appointed governors, with one parent governor vacancy:

- 1 x Head Teacher
- 7 x Co-opted governors
- 5 x Elected parent governors
- 1 x Elected staff governor.
- 1 x LA governor

The term of office of all governors (other than the headteacher) is four years

This instrument of government came into effect on 1 December 2017.

The Governing Body has established committees to which it delegates day to day responsibility for the oversight of various aspects of the running of the school: the Standards committee, the Finance committee, the Personnel committee and the Premises committee. The Terms of Reference for the committees which detail their remits and also the Standing Orders and Code of Practice for the Governing Body can be found on the school website.

COTTENHAM PRIMARY SCHOOL GOVERNING BODY
ATTENDANCE RECORD AT GOVERNING BODY AND COMMITTEE MEETINGS FOR THE ACADEMIC YEAR 2022–23

Full Name	Category of Governor	FULL GOVERNING BODY MEETINGS					
		3 October 2022	14 November 2022	23 January 2023	13 March 2023	8 May 2023	26 June 2023
James Kilsby	Head Teacher	✓	✓	✓			
Barbara Duckworth	Co-opted	A	A	A			
Martina Turner	Co-opted	✓	A	✓			
Jess Scott/Rebecca Cole	Co-opted	✓	✓	✓			
Louise Augarde	Co-opted	✓	n/a	n/a	n/a	n/a	n/a
Lynda Davies	Co-opted	A	✓	✓			
Kate Redman	Co-opted	✓	✓	✓			
Sarah Robinson	Co-opted	✓	✓	✓			
Alexandra Addyman	Parent	n/a	n/a	✓			
Alison Bigglestone	Parent	✓	n/a	n/a	n/a	n/a	n/a
Martin Brammah	Parent	n/a	n/a	✓			
Elizabeth Craigen	Parent/Co-opted	✓	A	✓			
Daniel Cook	Parent	✓	✓	✓			
Nicholas Palmer	Parent	n/a	n/a	✓			
Lee Welham	Parent	F	A	✓			
Fran Halls	Staff	✓	✓	✓			
Simon Gibbons	LA	✓	✓	✓			

Attendance key:

✓ = Attended

A = Absent with the consent of the governing body (apologies accepted)

F = Failed to attend or Absent without the consent of the governing body

n/a = no longer a member of governing body (or wasn't a member when the meeting occurred)

No meeting: meeting did not take place; necessary items discussed by email.

Full Name	Category of Governor	PERSONNEL COMMITTEE MEETINGS					
		14 October 2023	4 November 2023	13 January 2023	3 March 2023	28 April 2023	16 June 2023
James Kilsby	Head Teacher	✓	✓	✓			
Martina Turner	Co-opted	✓	✓	✓			
Jess Scott/Rebecca Cole	Co-opted	A	A	A			
Kate Redman	Co-opted	✓	A	✓			
Sarah Robinson	Co-opted	✓	✓	✓			
Daniel Cook	Parent	✓	✓	✓			

Full Name	Category of Governor	PREMISES COMMITTEE MEETINGS					
		5 October 2022	2 November 2022	11 January 2023	1 March 2023	26 April 2023	14 June 2023
James Kilsby	Head Teacher	✓	A	A			
Martina Turner	Co-opted	✓	✓	✓			
Jess Scott/Rebecca Cole	Co-opted	A	✓	A			
Kate Redman	Co-opted	✓	A	✓			
Lee Welham	Parent	A	✓	A			
Elizabeth Craigen	Parent/Co-opted	✓	✓	✓			
Fran Halls	Staff	✓	✓	A			

Last updated 29 January 2023.