Cottenham Primary School SEND Provision

Accessing Individual Learning Plans (ILPs)

Step 1 – Access https://edukeyapp.com/parent/login

Step 2 – Enter your details as requested, including the specific code given for your child.

Step 3 – Once you have completed the registration and logged in you will access your child's current ILP, which will look similar to the one show below.

ASSESS: If you scroll down the screen you will see a summary of strengths and areas relating to your child's SEND. This section is written and updated by your child's class teacher.

ATTAINMENT: This section contains any current assessment data gathered by the school. For current maths, writing and reading levels we record a number followed by WTS (Working Towards), EXS (Expected level) or GDS (Working at Greater Depth).

For example;

3WTS	The pupil is currently working towards the standard expected at the end of Year 3 in that subject.
1EXS	The pupil is currently working at the expected standard for a Year 1 pupil in that subject.
5GDS	The pupil is currently working at greater depth standard for a pupil in Year 5 in that subject

For some pupils, more specific assessments are also completed and recorded as referenced below.

Reading Accuracy	Assesses the accuracy of the child's reading of a given text
Reading Comprehension	Assesses the child's understanding of what is being read
Reading Rate	Assesses the child's reading speed
PHAB	Assesses and identifies children who have significant phonological difficulties and need additional help to process sounds in spoken language.
Sandwell Maths	Assesses a child's ability with numbers and numerical understanding
Working Memory	Assesses if a child may have difficulty with their working memory

TARGETS AND STRATEGIES – This section is written and updated by your child's class teacher and outlines the current targets to be worked on at school and the strategies used to support progress towards the targets.

Targets and Strategies				
Area of concern	Target	Success criteria	Strategies & Provisions	Key staff

PARENT COMMENT AND SIGNATURE – You are invited here to add a comment about your child's SEND. This might relate to how you feel they are supported at school, successes or current challenges. Press SAVE to once you have contributed. It is also useful to date your comment. Your comment will be visible to the teaching staff, Mr Moore and Mrs Eales. Please note that this is not a 'two-way' communication tool but a tool to gather parental views/comments. Please also sign your name in the second box to indicate that you have read your child's plan. If you share the code allocated for your child's online access with a second parent, comments made by one parent will be visible to the other and vice versa.

Parent Comment
Space for parent / carer feedback about progress towards targets

Parent Comment

Save

Signature

Signature

Save

PROVISIONS – This section collates a record of specific interventions and provisions accessed by your child during their time in school. The system behind this information is updated by Mrs Eales at the end of each term.

Provisions						
Name	Area of concern	Start date	End date	Session frequency	Session length

COMMENTS/MESSAGES – Please DO NOT use this section. It is not accessible or visible by staff.

Comments
Messages

Leave a comment:

All comments will be shared with all involved parties

Do not use!

Add comment

ACCESSING YOUR CHILD'S PUPIL PASSPORT – This is a document used to share important information in school about your child with teachers and teaching assistants.

Learning Plans & Provision Maps
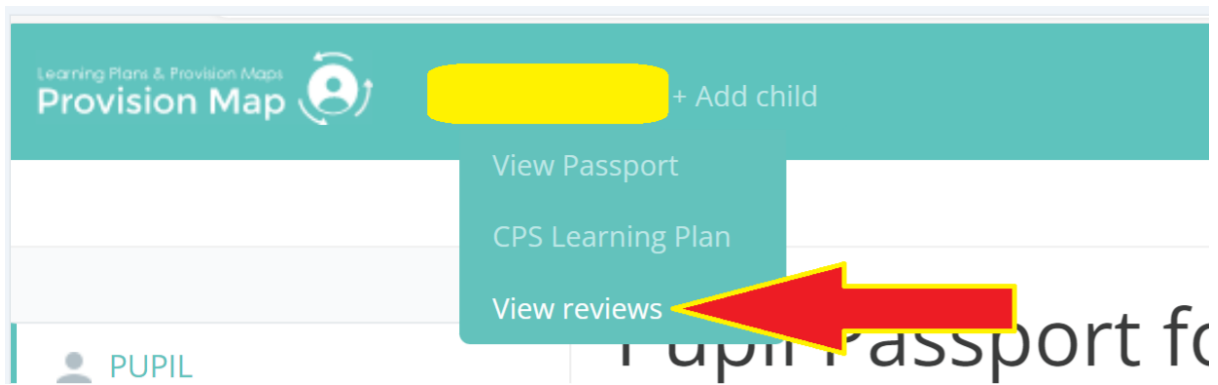**Provision Map**   + Add child

View Passport

CPS Learning Plan

View reviews

Passport for

ACCESS REVIEWED ILP PLANS – Select here to view a review of your child's last ILP plan.

Guidance Updated 15.10.23