

Attendance Newsletter

Autumn '25 - Issue 13



Cottenham Primary School



Every student. Every day.

Regular attendance means better results at school

Arriving on time for school is important as late arrivals are disruptive for the class and can be embarrassing for the child who is late. Children can also miss important information during registration including the plans for the day.



- Gate open at 8.40am
- School starts 8.50am
- Late arrival is between 8.50am – 9.20am
- Registers close at 9.20am. Arrival after 9.20am is recorded as an unauthorised absence.

To date this academic year, we have 206 late marks before the registers closed and 13 late marks after the registers closed (which are then recorded as Unauthorised Absences). It is essential that your child is at school on time and ready to learn. Any unauthorised absences negatively impact our overall attendance figure and more importantly on your child's attendance and achievement levels.

If you have a question regarding attendance you can contact:

- Richard Moore (Deputy Headteacher & Attendance Champion),
- Gabriella Perkins (Office Manager) or
- Suzanne Laston (Family Worker)



H.E.R.O. Certificates



Last half term, 240 children achieved their H.E.R.O. Certificate.

The H.E.R.O. certificates are awarded to children who have 100% attendance and no late marks during a half term period.

This half term we awarded extra house points to the house which achieved the most H.E.R.O. certificates:

1. Hargreaves House received 100 extra house points
2. Bronte House received 50 extra house points
3. Sanger House received 25 extra house points

Is my child too ill for school?

- 'It's normal for children to feel a little anxious sometimes. They may get a tummy ache or headache, or have problems eating or sleeping. Avoiding school can make a child's anxiety about going to school worse.'
- 'It's fine to send your child to school with slight cough or common cold symptoms, such as a runny nose, sore throat or headache, as long as they're otherwise well and do not have a high temperature.'

Who looked after the SAM Bears?

Week ending	Yr 1/2/3	Yr 4/5/6
12/09/2025	1/2SR	5/6LA
19/09/2025	3JI	4LW
26/09/2025	1/2SR	4LW
10/10/2025	1/2GT	4LW
17/10/2025	3JI	5/6LA
24/10/2025	3SM & 1/2TO	4LW