

# COTTENHAM PRIMARY SCHOOL GOVERNING BODY STATEMENT Spring 2016

---

Our vision is for Cottenham Primary School to be a school where:

- Every child understands there is no limit to their potential.
- Every child will receive an excellent all round education through an inspiring, purposeful and enriched curriculum.
- Every child will be provided with the foundations to face the various challenges of life.
- Every child is an integral part of our community and shares its values.

*This vision runs through everything the staff and governors do for the school.*

The children's safety, welfare and learning are at the heart of all our decisions and are reflected in the way the pupils, staff and governors act. All around our school, we are reminded to "aim high", "accept challenge" "persevere" and "be the best version of you".

## **What do Governors do?**

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of the CPS Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils;**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

We have a wide range of responsibilities, including:

- Ensuring that the school meets its legal responsibilities.
- Reviewing and approving the school budget.
- Making sure the children are safe.
- Looking at how well all pupils are performing.
- Appointing staff.
- Making decisions about the school premises.
- Setting school policies.

The Governing Body meets at least once every half term. Sub-committees that consider particular aspects of the school (Finance, Personnel, Premises and Standards) also meet every half term. During these meetings, we look at a wide range of information to find out how well the school is

performing, including reports by the headteacher, year group leaders, the SENCO and the local authority as well as the school’s own assessment data and external assessments. We also regularly visit the school, attend staff meetings and talk to other members of staff to make sure we know the school really well and can judge how well it is progressing towards its achieving its vision

If you would like to know more, if you are interested in becoming a governor, or you would like to discuss any aspect of the school, please contact us through the School Office.

<p><b>Attendance record of governors</b></p>	<p>Governors have excellent attendance at meetings. See the Governors’ page on the school website for details of individual governors’ attendance at meetings.</p>
<p><b>The work that we have done in our committees and in the governing body</b></p>	<p>This year, the Governing Body has focused on responding to the Ofsted inspection in March 2015: raising attainment for all children while keeping the much-loved community feeling and the rich variety of experiences for children across all areas of their development.</p> <p>The Standards Committee has considered how the new curriculum has been introduced throughout the school. It has looked in depth at each year group team (Reception; Years 1, 2 &amp; 3; and Years 4, 5, &amp; 6), considering how well teaching strategies and interventions are working and discussing pupils’ achievement and progress, so that we can be sure that the school is on track to fulfil its ambitious targets. We have Link Governors for Assessment and Data who provide question and challenge data on pupil progress, particularly if data indicates that pupils are not performing as expected, or there appear to be gaps in achievement or progress between sub-groups of pupils. Link Governors meet termly and sometimes half-termly basis to review data, and this year, implementation of assessment without levels.</p> <p>We are also concerned about our “vulnerable groups” of children and focus on how the school is working towards ensuring that their achievements match those of other pupils. We look in detail at how the school is spending the Pupil Premium Fund (PPF) and what impact this has on the outcomes for those children. We have Link Governors for PPF who have a particular focus on how measures to close the gap between ‘vulnerable groups’ and others are working. Two monitoring visits per term are carried out to discuss PPF strategy, impact and value for money of interventions. We also have a governor with a particular focus on CPS’s provision for children with Special Educational Needs who meets regularly with the SENCo to examine how well the SEN provision is working.</p> <p>The Finance Committee is responsible for the overall finances of the school, setting a balanced budget each year and safeguarding the spending of public money. It also monitors how Pupil Premium Funds are spent.</p>

	<p>The Premises, Health and Safety Committee is responsible for care of the school building, Health and Safety, School Outings, Intimate Care, Swimming Pool safety, First Aid, Supporting pupils at school with medical conditions and Emergency Evacuation.</p> <p>The Personnel Committee recommends a pay and conditions policy for the school, recommend a strategic staffing plan, regularly reviews personnel policies and procedures, sets and monitors a training strategy each year to ensure that adequate staff training and governor training is taking place) and ensures compliance with “Keeping Children Safe in Education July 2015</p>
--	---

### Governors’ Attendance Record for 2015-2016 (% of meetings up to but not including Summer 1)

	Full Governors’ Board	Finance	Personnel	Premises	Standards
Barbara Duckworth	100%	100%	100%	NA	100%
Sue Arnold	100%	100%			
David Aston	100%	100%			100%
Tanya Atkins	100% Since elected		100%		
Liz Blakesley	100% Since elected		100%		
Tracey Brogan	50%				
Rebecca Cole	100%		100%		100%
Steve Hales	100%	100%			100%
Kylie Hodgins	50%		100%	100%	
Matt Graves	50%	50%			
James Kilsby	100%	100%	75%	100%	100%
Caroline Lee	100%				75%
Rosemary Miller	75%		75%	100%	
Dave Morel	100%	100%	100%	75%	100%
Kate Tarlow	100%	100%	50%		
Lee Welham	100% Since elected	100%			

Three Governors joined in Spring 2016 and have 100% attendance since their election.