



COTTENHAM PRIMARY SCHOOL

ACCESSIBILITY PLAN

3-year period covered by the plan: September 2022-September 2024

Plan agreed: March 2020

Plan Reviewed: 2024, 2026 by Premises Health and Safety Sub Committee

The priorities for the Accessibility Plan for our school were identified by a planning group who consisted of:

- **SEND Governor**
- **Headteacher**
- **INCO**
- **Chair of Premises Health and Safety**
- **Site Manager**

The SEN and Disability Act 2001 extended the Disability Discrimination Act 1995 (DDA) to cover education. Since September 2002, the Governing Body has had three key duties towards disabled pupils, under Part 4 of the DDA:

1. not to treat disabled pupils less favourably for a reason related to their disability;
2. to make reasonable adjustments for disabled pupils, so that they are not at a substantial disadvantage;
3. to plan to increase access to education for disabled pupils.

This plan sets out the proposals of the Governing Body of the school to increase access to education for disabled pupils in the three areas required by the planning duties in the DDA and in line with our stated school aims and visions.





It is a requirement that the School's Accessibility Plan is resourced, implemented, reviewed and revised as necessary.

The School's Context

Cottenham Primary School is a large maintained Primary school for boys and girls age range 4yrs to 11. The school is mostly single with a newly constructed 2 storey block predominantly accessed by pupils in years 5 and 6.

The school has an inclusive ethos and its of its 481 pupils around 60 have Special Educational Needs and/or Disabilities. The school has the following aims for its curriculum:

- Ensure equal access to the curriculum for pupils with a disability
- Continue to Improve and maintain access to the physical environment
- Continue to Improve the ways we deliver written information to pupils





Aims and objectives of Cottenham Primary School Accessibility Plan.

Our aims are to:

- Ensure equal access to the curriculum for pupils with a disability
- Continue to Improve and maintain access to the physical environment
- Continue to Improve the ways we deliver written information to pupils

The table below sets out how the school will achieve these aims.

Aim	Current good practice <i>Include established practice and practice under development</i>	Objectives <i>State short, medium and long-term objectives</i>	Actions to be taken	Person responsible	Date to complete actions by	Success criteria
Ensure equal access to the curriculum for pupils with a disability	General access to the school is good for all current pupils	Maintain current level of access	SENCO to implement any advice from any outcomes from internal monitoring and outside agencies	SENCO	ongoing	All pupils able to access school's curriculum SEND pupils make good progress across the curriculum from their starting point and have access to trips and visits
Improve and maintain access to the physical environment	Automatic doors in main reception Fire doors in Year 3 corridor	Automatic doors in main reception need to function effectively and safely Fire doors in Year 3 corridor difficult to negotiate for some disabilities	Contractors to review and replace the unit model Change fire doors in Year 3 corridor to automatic closure	Headteacher		All pupils can safely access school site





	If pupils arrived with a particular physical issue the school would be able to adapt quickly as the majority of needs are met by the school buildings and its resources	Assess needs and aim to provide any specialist equipment that may be required.	SENCO to implement any advice from any outcomes from internal monitoring and outside agencies	Headteacher SENCO		Feedback from pupils and parents
Improve the delivery of information to pupils and all stakeholders	Information can be provided in various ways including large print, aural, verbal, sign language. Parents who are unable to attend parent evening can be informed by phone or/and sent written information	Continue to improve current level of provision.	Headteacher, SENCO and class teachers ensure effective communication.	Headteacher, SENCO Class teachers		Feedback from pupils and parents

Access audit

Feature <i>For example:</i>	Description	Actions to be taken	Person responsible	Date to complete actions by
Number of storeys	2	No action currently acquiring attention	N/A	
Corridor access	Generally good. Year 3 corridor fire doors could cause accessibility difficulties	See above Yr3 corridor doors are opened to allow access	Headteacher	
Lifts	1, in good condition	No action currently acquiring attention	Site Manager PHS Committee	
Parking bays	36 bays and 1 disabled bay. There is also a designated drop off/pick up/delivery bay	No action required	Site manager	





Entrances	1 main entrance, fire doors at appropriate sites around the school in line with fire regulations	See above		
Ramps	Ramps are in place in all areas where access could be difficult	Continue to be monitored	PH&S committee	ongoing
Toilets	3 disabled toilets on ground floor, 1 with changing table and shower 1 disabled toilet on first floor	No action currently requiring attention	Site manager and PH&S committee	annually
Reception area	Front entrance accessible through automatically opening double doors.	see above		
Internal signage	signage good as defined in CCC fire risk assessment December 2015.	No action currently requiring attention	Checked regularly by Premises, Health and Safety committee	
Emergency escape routes	Sufficient Exits to outside areas from all downstairs classrooms (refer to school evacuation strategy) Exit to corridors, with choice of direction, from all upstairs classrooms	No action currently requiring attention		





Views of those consulted during the development of the plan

The views of key stakeholders will be canvassed by the Premises, Health and Safety Committee by the end of the academic year and these views will be considered when the Committee reviews the plan in Sept 2024.

Relevant school policies referenced.

Health and Safety Policy

SEND Policy

Safeguarding Policy

Child Protection Policy

Fire Log Policy

School's Fire Emergency Plan

Critical Incident Plan

Supporting Pupils with Medical Conditions Policy

This plan will be available on the school's website. Should parents or carers require a paper copy, they should inform the Office, who will ensure a copy is provided.

